



AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

ITEM No.:
EE-8.

MEETING DATE	2018-02-21 10:05 - Regular School Board Meeting
AGENDA ITEM	ITEMS
CATEGORY	EE. OFFICE OF STRATEGY & OPERATIONS
DEPARTMENT	Procurement & Warehousing Services

Special Order Request <input type="radio"/> Yes <input checked="" type="radio"/> No
Time
Open Agenda <input checked="" type="radio"/> Yes <input type="radio"/> No

TITLE:
Recommendation for Additional Spending Authority - 17-105B - Cups and Lids for Cafeterias

REQUESTED ACTION:
Approve an increase in spending authority for the above Invitation to Bid (ITB). Contract Term: November 2, 2016 through March 31, 2018, 17 Months; User Department: Food & Nutrition Services; New Award Amount: \$522,600; Awarded Vendor(s): Edward Don & Company, LLC; Small/Minority/Women Business Enterprise Vendor(s): None.

SUMMARY EXPLANATION AND BACKGROUND:
TB 17-105B - Cups and Lids for Cafeterias was approved via Post Board Approval on November 1, 2016. The Current Spending Authority has not been exceeded; however, additional spending is required to cover the remaining contract period. This recommendation of an additional \$97,600 will allow Food & Nutrition Services to continue purchasing the cups and lids used to serve food in the District's cafeterias.
A copy of the bid documents are available online at: http://www.broward.k12.fl.us/supply/agenda/17-105B_Cupsandlidsforcafeterias.pdf

SCHOOL BOARD GOALS:
 Goal 1: High Quality Instruction Goal 2: Continuous Improvement Goal 3: Effective Communication

FINANCIAL IMPACT:
The estimated financial impact to the District will be \$97,600. The contract award amount was for \$425,000. The request is to increase the spending authority by \$97,600, bringing the new contract value to \$522,600. The funding source will come from the Food & Nutrition Services Department. The financial impact represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.

EXHIBITS: (List)
(1) Executive Summary (2) Approved Post Approval Memo 11-01-16 (3) Recommendation Tabulation 11-01-16 (4) Financial Analysis Worksheet

BOARD ACTION:
APPROVED
(For Official School Board Records Office Only)

SOURCE OF ADDITIONAL INFORMATION:	
Name: Mary Mulder	Phone: 754-321-0215
Name: Mary C. Coker	Phone: 754-321-0501

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
Senior Leader & Title

Maurice L. Woods - Chief Strategy & Operations Officer

Signature
Maurice Woods
2/5/2018, 3:16:15 PM

Approved In Open Board Meeting On: **FEB 21 2018**
By: *Nora Rupert*
School Board Chair